

State of Wisconsin
Homeland Security Council

JIM DOYLE
Governor

MAJ GEN AL WILKENING
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608-242-3001

Open Session Meeting Minutes

**Department of Military Affairs
Room 204**

2400 Wright Street
Madison, WI 53714

**Thursday, April 17, 2003
11:45 a.m. – 11:55 a.m.**

Members present: Chair Major General Albert H. Wilkening (DMA), Ed Gleason (WEM), Mike Metcalf (CapPol), Dave Steingraber (OJA) and Jim Warren.

Members Absent or Excused: Ken Baldwin (DHFS) and David Collins (WSP)

Alternates present: None.

Others present: Col Thomas Haase (DMA staff) and Randi Milsap (DMA Legal Counsel).

Quorum was present.

11:45 a.m. - Convene in open session.

1. Announcements of Closed Session discussion action.

Chair Wilkening announced that each agency provided its weekly intelligence report. The current status of terrorism preparedness recommendations and initiatives were reviewed and discussed by the Council. The Wisconsin Employee Security Procedures were briefly discussed and will be deferred until the next meeting. The President's Homeland Security Council Statewide Templates initiative was discussed in general terms.

2. Review and approval of April 3, 2002 and April 11, 2003 open session meeting minutes.

A motion was made by David Steingraber and seconded by Mike Metcalf to approve the minutes of the April 3, 2002 and April 11, 2003 open session meetings. **Motion carried.**

State of Wisconsin
Homeland Security Council

JIM DOYLE
Governor

MAJ GEN AL WILKENING
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608-242-3001

3. Final review and approval of Council Charter.

Chair Wilkening recommended that this matter be deferred until the next meeting.

4. Final review and approval of Organizational Chart and Sector Coordination Chart.

Chair Wilkening recommended that this matter be deferred until the next meeting.

5. Other Business.

There was no other business.

6. Public Comments.

There was no public comment.

7. Set date, time and place of next meeting.

Subject to the availability of Council members, the next meeting will be May 8, 2003 from 12:30 p.m. to 2:30 p.m. at Volk Field. If Council members wish to tour Volk Field they may come up early for a tour of the facilities.

8. Adjournment.

A motion was made by David Steingraber and seconded by Jim Warren to adjourn the meeting. **Motion carried.**